



PRE-DEPARTURE INFORMATION SHEET

HC-APYLS 2013

HWA CHONG ASIA-PACIFIC YOUNG LEADERS SUMMIT Pre-Departure Information Sheet July 2013



Hwa Chong Asia-Pacific Young Leaders Summit (HC-APYLS) will be held from 22nd July to 30th July 2013. This document is intended to be a guide for all teachers-in-charge/teacher chaperons and student participants attending the summit this year. It contains a list of required administrative procedures as well as recommendations on the packing list based on the summit programme this year. Please ensure that you have completed all relevant steps prior to your arrival at Hwa Chong Institution (HCI) this coming July 2013.

More information and updates can be found on the official summit website at <http://apyls.hci.edu.sg>.

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REGISTRATION PROCEDURES

Registration

Teachers-in-charge/ Teacher chaperons should have, by this point, submitted all necessary particulars and documents on <http://www.hci.sg/HCIWeb/apyls/2013>. If you have not done so, kindly remind your students to complete their registration by the extended deadline, 19 April 2013.

Flight Details Form

Please proceed to submit your flight details at <http://www.hci.sg/HCIWeb/apyls/2013> (Deadline: 27 May 2013). Be sure to arrive before 21 July 2013, 1400h, and depart after 31 July 2013, 0800h.

TRAVEL REMINDERS

Teachers-in-charge/Teacher chaperons should also ensure that you have done the following, where necessary:

- Booked and confirmed flights to and from Singapore
- Obtained a visitor visa to Singapore, if necessary (<http://www.ica.gov.sg/index.aspx>)
- Obtained suitable travel insurance (recommended for overseas students)



ARRIVAL PROCEDURES

Arrival via Changi Airport, Singapore

Upon arrival at the local airport, a summit facilitator will meet you at the respective Arrival Hall/Terminal. The facilitator will welcome you and accompany you to the Hwa Chong Institution Boarding School (<http://www.hcibs.edu.sg>).

Please do not leave the airport on your own as airport pick-up will be provided. If for some reason, your flight is delayed or you experience a problem with your pick up at the airport, please contact Ms Huo Yasi at (+65) 94590303 (24 hours).

Arrival from within Singapore (via car or public transport)

Please advise the Institution of your approximate arrival time by contacting the Summit registration team at apyls@hci.edu.sg prior to the commencement of the summit. Please be sure to arrive before 21 July 2013, 1400h.

EMERGENCY CONTACTS

Mailing Address:

The Secretariat (Attention: Ms Huo Yasi)
Hwa Chong Asia-Pacific Young Leaders Summit 2013
Hwa Chong Institution
661 Bukit Timah Road
Singapore 269734

Should you have any further questions, please do not hesitate to contact us via the institution's fax at (+65) 64674366 or via email at:

Official Email : apyls@hci.edu.sg
Ms Huo Yasi : huoys@hci.edu.sg
Ms Chong Baoli : chongbl@hci.edu.sg



RECOMMENDED PACKING LIST

Singapore has a warm and humid climate throughout the year and the daily average temperature ranges between 24 and 31 degrees Celsius. Light clothing is generally recommended. Please note, however, that for some programme activities, you are required to be formally dressed.

Clothing

- 2 formal outfits (for use at the opening/ closing ceremonies and visit to the Istana).
Formal wear includes:
 - At least 1 full set of formal, ceremonial school uniform, including school blazers and appropriate formal footwear
 - One set of national/cultural attire
- T-shirts and shirts (4 HC-APYLS Polo T-shirts will be provided)
- 3 pairs of formal pants/skirts (dark coloured, non-jeans)
- 2 pairs of jeans or casual pants/skirts (recommended for visits to organisations)
- 2 pairs of bermudas or shorts
- 1 pair of track pants
- 1 set of clothes suitable for outdoor activities (Outdoor activities may involve water and colour dyes, hence clothes may be stained. Long pants and long-sleeved T-shirts are recommended. Socks and covered shoes are also required to participate in the outdoor activities)
- Pyjamas or other sleeping attire (as appropriate)
- 1 set of warm jacket or jumper
- 1 set of swimwear
- Undergarments
- Towel
- Socks and sports shoes
- Casual shoes or covered walking shoes (for visits to organisations)
- Flip-flops (slippers or sandals)

Essential

- Passport (for non-Singaporeans only)
- Personal medication
- Personal toiletries
- Spending money (in Singapore currency)
- Stationery (do not include scissors, staplers onboard the plane)
- Travel adapters (*Singapore voltage is 220-240 volts AC, 50 cycles per second and the power plugs used in Singapore are of the three-pin, square-shaped type.*)
- Sunblock/ sunscreen

Optional

- Electronics (camera, laptop computer, mobile phone)
- Sunglasses and hat/cap for sun protection
- Umbrella

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Meals, accommodation, transport and course materials will be supplied while students are at HC-APYLS. Students will be able to wash and iron clothes using the laundry facilities available in the Hwa Chong Institution Boarding School.